

Creating a Healthy School Environment Grant and Awards Program

Building Sustainable and Lasting Changes in Schools

Frequently Asked Questions

Q- Who can answer my financial questions?

A- Any financial questions should be directed towards the Highmark Foundation.

Q- When will I receive the baseline and post-program online surveys?

A- Please view the brief informational webinar which includes instructions on how to receive the surveys. The baseline survey is due by October 31, 2016. The post-program survey will be distributed late spring and is due by May 31, 2017.

Q- Why must I complete the baseline survey and post-program survey?

A- Completing both of these surveys will help you see the success of your program by creating the opportunity to compare the status of your school before (baseline) and after (post-program) you implement your awarded program. These surveys will also provide you with information that can be used in your final report to the Highmark Foundation.

Q- As a part of my program I am collecting pre and post-program data, can I turn this in to you instead of completing your baseline and post-program surveys?

A- The program data that you are collecting on your students will be very helpful for the final report due to Highmark in May 2017. However, we still require that you complete the standardized baseline and post-program surveys that all awarded organizations will complete.

Q- My awarded grant was for less than what I originally requested. How do I implement my goals without all the requested monies?

A- Implement your program to the best of your ability using your award. Any requests for altering your program or financial questions can be directed towards Jane Brooks with the Highmark Foundation at jane.brooks@highmark.com.

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Q- I would like to see my original grant proposal, where can I find that?

A- Please contact Pamela Witt at pwitt@psu.edu to request a copy of your grant proposal.

Q- I have not yet received my check, who should I contact?

A- The Highmark Foundation mailed checks to awarded schools at the end of August. Please reach out to your school's business office to determine if it was received. If you have not received the check, please contact Jane Brooks with the Highmark Foundation at jane.brooks@highmark.com.

Q- Will we get a banner automatically or do we have to register for it? We have never received one before.

A- If this is your first award through the Highmark Foundation and have not previously received a banner, the Highmark Foundation will be sending you a banner in the mail. If you have previously been awarded a grant from the Highmark Foundation and have a banner, you will not receive another one. Please display last year's banner.

Q- Are we able to download the PowerPoint used in the webinar for our reference?

A- Yes, this webinar will be available on the Creating a Healthy School Environment Grant & Awards Program Webpage at the end of September for your reference. Find the webpage here: <http://prowellness.vmhost.psu.edu/happenings/grants/chse>

Contact Us

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